

Big Trees Village Property Owners' Association
Board of Directors' Meeting Minutes
APPROVED - August 11, 2018

In Attendance:

Present: Tom Wismar, Nancy Larson, Kristin Randall, Kayvan Ashourizadegan
John Kemmerer, Mary Ann Franscioni, Linda Payton
Absent: none
Manager: Mary Ellen Nikkola, Kelley Lanahan
Members: Dan De Neveu, Bob Nikkola, Joyce Schornick

Meeting called to order by Mary Ann at 9:01 am

Review and approval of June board meeting minutes: (no July meeting)
- delayed until September meeting

President's Report

- Recommend reducing Rec Center activities in 2nd half of August due to limited staff availability

Operations Report by Mary Ellen (abbreviated):

- Pool deck refurbishment is scheduled for mid-September
- Pool heater needs maintenance service
- Memberships are on track to reach annual goal
- Green the Tree capital campaign has currently raised ~\$10k
- Air quality from fires has been ongoing issue and pool activities have been canceled as needed

Rec Center Report by Kelley (abbreviated):

- Staff will be limited to one lifeguard for 2nd half of August
- Recommend recruiting locals for some lifeguard positions next year to improve staff availability during August
- Recommend considering higher wage or bonus to help recruit employees and have them work more during the summer.

Financial Report:

- Membership is at 604
- Income is on track, expenses are behind due to payroll payment lag; we expect to be able to transfer ~\$20k to financial reserves at the end of the year

VIP Report (Nancy Larson):

- 189 reminder letters were sent this year; in general, lot clearing was excellent

EPPOC Report (Steve Lauterbach):

- None

Long Term Planning Committee:

- None

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Old Business:

- Capital Campaign: we have been unable to find a contractor to begin the bocce court construction; fundraising will continue; fall work day may be targeted on bocce court construction by members
- Website: Kelley demonstrated a prototype website replacement using SquareSpace that is easy to edit and update, works well with mobile devices, and will save cost due to simpler maintenance.
 - *Board unanimously agreed to move website to new platform*

New Business:

- none

Correspondence:

- none

Open Forum:

- none

Meeting adjourned at 10:45am

Next Board meeting Labor Day weekend after general member meeting

Minutes respectfully submitted by Tom Wismar