

BIG TREES VILLAGE PROPERTY OWNERS ASSOCIATION
Board of Directors Meeting Minutes, March 10, 2018

APPROVED

Board Members in Attendance:

- Mary Ann Franscioni, John Kemmerer, Linda Payton
- Kristin Randall and Kayvan Ashourizadegan (-via Skype)

Manager: Mary Ellen Nikkola

BTV EPPOC Representative: Steve Lauterbach

Absent: Tom Wismar and Nancy Larson

Meeting Called to Order at 3:00 pm. February Minutes were not available to approve.

President's Report:

Employee contracts have been signed. New Recreation Activities Manager has given her schedule. Head Life Guard Hired. Still working on recruiting summer staff.

Working to consolidate bank accounts from four to two.

Manager's Report:

- Membership packets assembled and mailed.
- Ongoing maintenance of facility in preparation for opening.
- Work Day Task list being written – Work Day in May 12th after Board Meeting
- Valcito Work Camp contract signed and dates pending.
- Roof Inspections completed. Have about 5 years of life left on main building.
- Siding needs repair – will be completed by our maintenance staff.
- Ron Copper Contracting should have stair/ramp repair project completed before Memorial Day weather permitting.
- John Diegoli explained pros and cons of changing the chemicals in small pool. Board agreed we should try the new process this summer. Fiberclear will use less chemicals and pull out more oils making the water much clearer. Small pool has only one filter so we will start there. If works well, can change the big pool system (4 filters) next time the filters need to be cleaned. Board authorized John to make the change. New system will also allow for water to be drained from pools without having to be processed first.
- New Pool Heater ordered.
- Kayvan had extra pumps looked at. It appears that the backup pump was damaged. He is working to have the center shaft rebuilt.
- Board approved purchase of new septic lids and for purchase of new office desks.
- John K. and Mary Ann will coordinate putting new cabinets in office.
- Need an electrician to look at funky wiring in office lighting.

Financial Report:

We are tracking ahead of budget. Many memberships have come in that have not been processed yet. We are consolidating the bank accounts, eliminating the Capital Campaign and Wish Lists accounts and moving them into the operating account. We will continue to track these expenses in QuickBooks.

Long Term Planning:

Banner will be made and hung near tennis courts to promote the Cap Campaign. Tennis courts will be closed this summer as we will begin demo of "carpet."

Board members who have not paid their pledge should do so before the Memorial Day weekend.

Will officially "Kick Off" campaign for 2018 at the Memorial Day Member Meeting.

Fire Prevention Programs:

Cal Fire will pay for all mailing costs including supplies.

The use of iPads has been suggested but have been met with mixed feelings. For now, BTVPOA will continue with our paper forms.

Volunteers are being recruited for the 2018 season.

Timber Harvest Plan – “Last Chance Fuel Break” is planned to expand from Murphys beyond BTV.

EPPOC (Steve Lauterbach):

New rate proposals from CCWD to pay for improvements in infrastructure

Old Business:

Website has glitches. Steve Lauterbach suggested that we consider using Laura Bowly to populate the calendar and for other website updates. The Arnold Rim Trail Association uses Laura for this purpose and she does a wonderful job so that everything is seamless and integrated and properly formatted. He recognizes that the cost of this service needs to be considered.

Facebook – need to change administrator. Steve L. volunteered to help.

Steve purchased and donated (1 year) the domain name www.bigtreesvillage.com to us so will redirect people to the .org domain.

Staff orientation will be held Memorial Day Weekend.

New Business:

Members Welcome Meeting Agenda will be set at April Meeting. Suggestions of possible guest speakers made.

Correspondence: None

Open Forum: None

Adjournment 4:20 pm

Upcoming Meetings:

April 14 3pm

May 12, 9 am, followed by Work Day – need to generate a volunteer list

May 26, 10 am, Members Welcome Meeting

June 16, 9 am