

Big Trees Village Property Owners' Association
Board of Directors' Meeting Minutes
September 2, 2017

In Attendance:

Present: Tom Wismar, Mary Ann Franscioni, Nancy Larson,
Kayvan Ashourizadegan, Kristin Randall, John Kemmerer
Absent: Linda Payton
Manager: none
Members: none

Meeting called to order by Mary Ann at 11:50pm

Review and approval of August board meeting minutes:

- deferred until October meeting

Board Positions for 2017/18:

President = Mary Ann Franscioni
Vice President = Nancy Larson
Treasurer = John Kemmerer
Secretary = Tom Wismar

Operations Report (given by Boardmembers):

- Kayvan gave update on pool pump motor replacement; max estimate of \$3,500; Board will make decision at October meeting
- John gave update on Association financial charges to recently cancelled credit card; future charges will be made to John's personal credit card until a new Association credit card is obtained.
- Mary Ann reported that Signal Service will give us an estimate for adding a fire alarm heat sensor in the pool pump room.
- Kristin reported that pool gate asphalt ramp will be re-paved this fall.
- Kristin will begin development of operations manual (i.e. policies & procedures)

President's Report:

- We are currently seeking new office administrator and have received interest from several qualified people.
- We also need to hire someone to close & winterize recreation center after Labor Day.
- November 11 work day discussed; plan to advertise via email, Facebook and posted signs on Labor Day weekend. Also plan to provide children's activities for young families.

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Financial Report:

- 2018 budget will be prepared at October board meeting.
- Currently expecting to be able to move money to reserve fund

Long Term Planning Committee:

- Capital campaign for tennis court and ground improvements kicked off at General Meeting.

Old Business:

- none

New Business:

- none

Correspondence:

None

Open Forum:

None

Meeting adjourned at 1:00pm

Next Board meeting Saturday, October 14 (9am)

Minutes respectfully submitted by Tom Wismar