

Big Trees Village Property Owners' Association
Board of Directors' Meeting Minutes
July 8, 2017

In Attendance:

Present: Linda Payton , Tom Wismar, Mary Ann Franscioni, Nancy Larson,
Kayvan Ashourizadegan, Kristin Randall
Absent: Carlene Kemmerer
Manager: Susan Tarpley, Lorraine Dowling
Members: Donna Ziel

Meeting called to order by Mary Ann at 9:00am

Review and approval of June board meeting minutes:

- (motion by Nancy, second by Linda, approved unanimously)

Operations Report (see attached):

Some items from report:

1. Association memberships are currently at 92% of budget.
2. Obtained new refrigerator for snack shack from Coca Cola distributor

President's Report:

1. Executive session held on 7/3/2017 for performance review for manager. Results of review to be given 7/14/2017.
2. Have started recruiting members for upcoming Board election

Financial Report:

1. Income/expenses are on track for 2017 budget (net positive).

VIP Report (by Nancy Larson):

1. Second round lot inspections begin 7/10/2017
2. Have received many calls from homeowners who received first notices. Roughly 60 contracts for professional lot clearing have since been received.
3. Need to recruit new VIP coordinator for 2018

Long Term Planning Committee:

1. Committee met to develop and prioritize list of capital improvements
2. Improvement of the pool cover storage system identified as a high priority item
3. Mary Ann added improvement of asphalt ramp at front gate for improved access. We have a quote for the work from 2015 and need current quotes.

Old Business:

1. Need to develop board/facility policy & procedure manual

New Business:

1. Review board calendar

Correspondence:

None

Big Trees Village Property Owners' Association
Board of Directors' Meeting Minutes
July 8, 2017

Open Forum:

None

Meeting adjourned at 10:10am

Next Board meeting Saturday, August 12 at 3pm (followed by spaghetti dinner)

Minutes respectfully submitted by Tom Wismar